

Substance Awareness Department Do's and Don'ts...

DO:

- Refer students ***suspected of being under the influence, or in possession, IMMEDIATELY!***
- Reach out to the SAC in your building for proper procedures and current forms.
- Find out proper protocol in your building **before** an incident occurs.
- Welcome parents and students to talk about Substance Abuse in a nonjudgmental way.
- Engage students in age-appropriate conversations about Substance Use.
- Ask how the Substance Abuse Curriculum may relate to your subject area.
- Share your knowledge and expertise on Substance Use when necessary.
- **Hand over any alcohol, paraphernalia and/or counterfeit controlled substances to an administrator.**

DON'T:

- **Wait.** Students suspected of being under the influence are considered to be in potential medical danger.
- **Store any potentially counterfeit substances, alcohol, or other drugs confiscated from students. It should immediately be handed over to the building administrator.**
- **Use old forms or consult with colleagues for advice or opinions.**
- **Ask SAC for their opinion on a student or situation. The referral needs to come from you because you noticed a change in behavior or event.**
- **Ask about follow-up or screening results. This information is confidential.**
- **Talk about your own history or past use. It relays a poor message to our students that they may not comprehend.**
- **Try to handle it yourself.**